



Rochester CUSD #3A

4 Rocket Drive Rochester, Illinois 62563-9282, United States

Director of Business Services Board Report **5.15.2024**

- Transportation update
 - The second activity bus has arrived. These two activity buses have been used almost daily and have been able to reduce the number of doubled routes greatly.
 - The large handicapped bus that was ordered in 2022-2023 will probably not be delivered this year. This bus would greatly assist us in
 - The Routing Audit will be completed by May 20 for us to review.
- Facility
 - The maintenance department is working to prepare for summer projects.
 - Sheril Flynn, Brad Alewelt, and I met with two different door control companies. The door controls for the high school and junior high school are on a different system than the other buildings. With the construction project it is an opportunity to evaluate the system for potential upgrades.
 - The District is responsible for the camera vendor on the new addition. We have started evaluating the vendors and comparing them with our current systems in other buildings. There are certain features the District would like to add to our camera system, depending on cost, including remote access, facial recognition/tracking of students, and digital cameras.
- Other Information
 - The Food Service proposals were returned and the only respondent was Aramark. Aramark responded to both the Elementary and JH/HS proposals. Information on their proposal is included.
 - The auditor informed us they will not be able to conduct our audit moving forward. An RFP was sent out on May 2nd to firms that local districts use, firms from IASBO, and a request for firms was put out to the IASBO Peer-2-Peer group and the RFP was sent to all of these firms. Proposals are due May 20th. Depending on the responses a formal bid might need to be released.
 - The annual Threat Assessment meeting was held on May 6th. The threat assessment protocol, drill requirements and the Raptor entry system were all discussed.
 - At the June 17, 2024 board meeting two hearings will be conducted. The first to discuss the FY 24 amended budget, and the second to request the Administrative Cost Waiver.

Suzanne Keller
Director of Educational Services

Dr. Kris Kahler
Director of Business Services

Dan W. Cox
Superintendent

Jennifer Shaw
Director of Special Education

Jon Hansen
Director of Communications